



## **FRESNO COUNTY ZOO AUTHORITY**

### **ACTION SUMMARY MINUTES**

**9:00 AM, Wednesday, March 26, 2025**

**Fresno Chaffee Zoo**

**Tonle Classroom located inside of Kingdoms of Asia**

**894 West Belmont Avenue, Fresno, CA 93728**

**(559) 498-5910**

1. Call to Order  
**VICE CHAIRMAN GARABEDIAN CALLED THE MEETING TO ORDER AT 9:00AM.**
2. Roll Call  
**A QUORUM WAS PRESENT WITH MEMBERS GARABEDIAN, HERZOG, TOSTE, AND WATERHOUSE IN ATTENDANCE.**
3. Approve Agenda  
**THE BOARD COORDINATOR ANNOUNCED A CORRECTION TO ITEM NUMBER 12. THE NEXT BOARD DATE WAS LISTED AS APRIL 30, 2025. IT SHOULD HAVE BEEN LISTED AS APRIL 23, 2025. MEMBER TOSTE MOVED TO APPROVE THE AGENDA. SECONDED BY MEMBER HERZOG. THE MOTION PASSED UNANIMOUSLY.**
4. Nominations and election of Board Officers for 2025  
**MEMBER GARABEDIAN NOMINATED AND MOVED TO APPROVE MEMBER ROMAN AS CHAIRMAN FOR 2025. SECONDED BY MEMBER TOSTE. THE MOTION PASSED UNANIMOUSLY. MEMBER TOSTE NOMINATED AND MOVED TO APPROVE MEMBER GARABEDIAN AS VICE CHAIRMAN FOR 2025. SECONDED BY MEMBER HERZOG. THE MOTION PASSED UNANIMOUSLY.**
5. Public Comments  
This portion of the meeting is reserved for persons desiring to address the board on matters within the Board's jurisdiction that are not on the agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. Before beginning comments, please state for the record your name and affiliation, if any  
**HELD. NONE RECEIVED.**

6. Approve Consent Agenda Items

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar:

- a. Review and approve minutes of December 18, 2024
- b. Review and approve payment of County of Fresno March 2025 invoice for Professional and Specialized Services in the amount of \$26,319.07 for services through January 2025
- c. Receive Treasurer's Reports for January and February 2025

**MEMBER TOSTE MOVED TO APPROVE THE CONSENT ITEMS. SECONDED BY MEMBER HERZOG. THE MOTION PASSED UNANIMOUSLY.**

7. Receive Fresno Chaffee Zoo Director's report

**RECEIVED. CEO JON DOHLIN PROVIDED A CONSTRUCTION UPDATE. WORKING ON MAINTENANCE WAREHOUSE PROJECT. DESIGN IS ALMOST COMPLETE. EVENT SPACE IS COMPLETE. PROVIDED AN UPDATE ON PARKING/STRUCTURE.**

8. Receive Fresno Chaffee Zoo December 2025 Year-to-Date Financial Report

**RECEIVED. CFO NORA CROW REPORTED ON DECEMBER AND JANUARY ATTENDANCE, SELF-GENERATED REVENUE, TOTAL EXPENSES, OPERATING DEFICIT, AND NET DEFICIT. REPORTED ON THE YTD VARIANCE ANALYSIS VS BUDGET AND THE BALANCE SHEET. REPORTED ON DEVELOPMENT OF A 5-10 YEAR HYPOTHETICAL ENTRY/BUDGET RATE SCHEDULE.**

9. Approve and authorize release of retention withheld on construction services related to New Event Space totaling \$29,935.67 for the following vendors: Durham Construction (\$28,115.32), C3 Electric (\$1,820.35)

**MEMBER HERZOG MOVED TO APPROVE THE RELEASE OF RETENTION. MEMBER WATERHOUSE SECONDED THE MOTION. MEMBER TOSTE REQUESTED THAT THE REMAINING DOLLAR AMOUNTS AND EXPECTED FINAL COMPLETION OF THE PROJECT BE PRESENTED AT THE NEXT MEETING. THE MOTION PASSED UNANIMOUSLY.**

10. Receive and approve request from Fresno's Chaffee Zoo Corporation to release remaining Measure Z budgeted funds from Kingdoms of Asia in the total amount of \$9,238.53 in construction funds

**MEMBER HERZOG MOVED TO APPROVE THE RELEASE OF MEASURE Z FUNDS. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.**

11. Receive and approve request from Fresno's Chaffee Zoo Corporation to release remaining Measure Z budgeted funds from Kingdoms of Asia Phase II (formerly Mixed Species Exhibit) in the total amount of \$20,749.95 in design funds

**MEMBER TOSTE MOVED TO APPROVE THE RELEASE OF MEASURE Z FUNDS. SECONDED BY MEMBER HERZOG. THE MOTION PASSED UNANIMOUSLY.**

12. Review next meeting date and revise if necessary:

- Wednesday, April 30, 2025 (CORRECTED TO APRIL 23, 2025)

**MEMBER HERZOG MOVED TO CANCEL THE APRIL MEETING AND TO KEEP THE SCHEDULED MAY MEETING. SECONDED BY MEMBER TOSTE. THE MOTION PASSED UNANIMOUSLY.**

13. Receive staff reports  
**NO ADDITIONAL REPORTS RECEIVED.**
14. Chair's comments  
**VICE CHAIRMAN STATED ALL DID GREAT WORK AND THAT IT WAS A BEAUTIFUL DAY TO ENJOY THE ZOO.**
15. Board Member comments  
**MEMBER TOSTE MENTIONED THAT THE EVENT SPACE LOOKS GREAT.**
16. Adjourn  
**THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, VICE CHAIRMAN GARABEDIAN ADJOURNED THE MEETING AT 9:51AM.**

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email [zooauthority@co.fresno.ca.us](mailto:zooauthority@co.fresno.ca.us), or visit [www.zooauthority.org](http://www.zooauthority.org). Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.